

## **Montgomery County Commission Record Group**

**Repository:** Montgomery County Archives, Courthouse Annex III, Montgomery, Alabama, 36104, (334)-832-7173

**Collection:** Montgomery County Commission Record Group

**Reference Code:** 2016.008

**Collection Dates:** ca. 1826-2016

**Collection Size:** 257 Linear Feet

**Collection Creator:** Montgomery County, Alabama County Commission

**Scope and Content:** This record group consists of records created by the Montgomery County, Alabama County Commission during the course of normal business. This extensive collection contains a wide variety of paper-based and photographic records, including: county commission minutes, budgets, issuing and redemption of bonds, materials related to managing elections such as polling districts and requests to change voting places, aerial photographs of the county, photographs of past and present county commissioners, records related to the construction, maintenance, and rehabilitation of county-owned buildings; various datasets including projects related to county census, claims against the county, the county's funding and oversight of various non-profit entities, employee rules and regulations, employee handbooks, official bonds and oaths of various county employees, deeds to county properties, records no longer created by the Montgomery County Commission, and miscellaneous records.

This record group also contains the county Board of Equalization records. The Board of Equalization occupies a unique place in county government structure since it has a fair degree of independence in conducting its duties. For instance, the Board of Equalization reviews the work of the county revenue commission and if necessary changes property valuations.

**System of Arrangement:** The Alabama Department of Archives and History (ADAH) creates manuals called records disposition authorities (RDA) to help those responsible for state and local records in Alabama manage the records under their control. The RDAs evaluate records produced by various government entities, such as the Montgomery County Commission, and determines what, and how long, archives have to keep various records. In the course of doing so, the RDAs group records based on their various functions. Accordingly, this finding has organized the records in the Montgomery County Commission Record Group based on the function they helped serve, or that which created them.

**Conditions Governing Access:** If materials containing personal information, such as social security numbers, are present in the collection, requests for copies of said material will require redaction of such information before the archivist makes copies.

**Conditions Governing Reproduction and Use:** It is presumed corporate and individual copyrights have been retained by copyright owners. Copyright restrictions apply. Users of materials should seek necessary permissions from the copyright holders to comply with U.S. copyright laws.

**Accruals:** Future accruals expected.

**Languages and Scripts:** The entire collection is recorded in English.

[For institutional use only] **Vault and Bay Number:** 116, 12B-13A

## **1: Making and Implementing Policy**

- (1.01) Administrative Correspondence
  - Box 1: A – ABC Boards Correspondence, 1963 – 1974
  - Box 2: Board of Election – Elections Correspondence, 1963 – 1974
  - Box 3: County Commissions Office Correspondence, 1964 – 1974
  - Box 4: County Commissions Office Correspondence, 1965 – 1971, S – W, 1969 – 1974 A – C
  - Box 5: County Commissions Office Correspondence, 1968 – 1974 C – K
  - Box 6: County Commissions Office Correspondence, 1968 – 1969 E – S
  - Box 7: County Commissions Office Correspondence, 1968 – 1969 E – S [cont'd]
  - Box 8: County Commissions Office Correspondence, 1968 – 1974 C – K [cont'd]
  - Box 9: Numbered Memos, 1991, 1992, 1993. Letters and Memos, 1994 – 1995
  - Box 10: SEAHSC 11/1975 – 11/1978
  - Box 11: D-Grant temporary recs 1988 – 1989. Routine Correspondence, 1975 – 1979
  - Box 12: General Correspondence S – T, 1976 - 1987
  - Box 13: General Correspondence, U – Y, 1976 – 1987
  - Box 14: ACCA – AUM Correspondence Files 1976 – 1982, 1 of 2
  - Box 15: ACCA – AUM Correspondence Files 1976 – 1982, 2 of 2
  - Box 16: Alabama SHCC, 1976 – 1979
  - Box 17: General Correspondence, C, 1977 – 1982
  - Box 18: County Commission Correspondence, 1979 – 1985
  - Box 19: General Correspondence, 1979 – 1995, B
  - Box 20: General Correspondence, 1979 – 1995, B-C
  - Box 21: General Correspondence, 1979 – 1981, N-S
  - Box 22: General Correspondence, 1979 – 1995, S-T
  - Box 23: General Correspondence, 1979 – 1995, T-Y
  - Box 24: Sheriff's Department Correspondence, 1979 – 1993
  - Box 25: Gallion & Argo Knox 1 of 2, County Attorney 1979 – 1987 & 1998
  - Box 26: General Correspondence 1979 – 1981, S-Y

- Box 27: Engineering, 1979 – 1995, 1 of 3
- Box 28: Engineering, 1979 – 2002, 2 of 3
- Box 29: Montgomery County Public Building Authority Correspondence, 1982 – 1983
- Box 30: Personnel Department Correspondence, 1983 – 1995
- Box 31: Engineering, 1984 – 1995, 3 of 3
- Box 32: Letters and Memos 1984 – 1987
- Box 33: City / County Correspondence 1985, Probate Correspondence 1978 – 1993
- Box 34: Boards Correspondence, 1985 – 1994
- Box 35: Board of Education Correspondence, 1986 – 1993, Jail Reports 1984 – 1993
- Box 36: County Commission Correspondence, 1986 – 1995
- Box 37: General Correspondence Prior to 2001 [1986 – 1996]
- Box 38: County Commission – Finance Director 1986 – 1995
- Box 39: Deputy Administrator Files, 1986 – 1987
- Box 40: Letters and Memos, 1987 – 1991
- Box 41: General Correspondence Prior to 2001 [1987 – 1998]
- Box 42: Legislation Correspondence, 1988 – 1995
- Box 43: Attorney Gallion 2 of 2, 1988 – 1994
- Box 44: General Correspondence Prior to 2001 [1989 – 2002], 3
- Box 45: General Correspondence Prior to 2001 [1989 – 2002], 5
- Box 46: AL State Board of Plumbers Exam and Registration Correspondence, Insurance, Group Health (BCBS Health Benefit Trust) Correspondence. CARPDC Board Meetings Correspondence
- Box 47: Eligible to destroy Routine Correspondence, 1993 – 1999
- Box 48: Deputy Administrator Correspondence, 1994 – 1995, 1 of 2
- Box 49: Deputy Administrator Correspondence, 1994 – 1995, 2 of 2
- Box 50: General Correspondence Prior to 2001 [1994 – 1998]
- Box 51: General Correspondence, 1995 – 1996 ( with 1980s and 90s Items), 1 of 6
- Box 52: General Correspondence, 1995 – 1996 ( with 1980s and 90s Items), 2 of 6
- Box 53: General Correspondence, 1995 – 1996 ( with 1980s and 90s Items), 3 of 6
- Box 54: General Correspondence, 1995 – 1996 ( with 1980s and 90s Items), 4 of 6
- Box 55: General Correspondence, 1995 – 1996 ( with 1980s and 90s Items), 5 of 6

- Box 56: General Correspondence, 1995 – 1996 ( with 1980s and 90s Items), 6 of 6
- Box 57: Cemeteries Correspondence 1997, Examiners of Public Accounts 1982 – 2001, elections 2000
- Box 58: Deputy Administrator Correspondence, 1997 – 1998
- Box 59: General Correspondence, 1997 – 1999
- Box 60: Tommy Gallion, Legal Correspondence, #1
- Box 61: 1999 General Correspondence, Box 1 of 2
- Box 62: 1999 General Correspondence, Box 2 of 2
- Box 63: Gallion Correspondence, 1999 – 2000, 3 of 4
- Box 64: ACCA, Advertisements, ADECA, Gallion, Circuit Court, County Commission Correspondence, 1999 – 2000
- Box 65: Gallion Correspondence, 4 of 4
- Box 66: Gallion Correspondence, 2 of 4
- Box 67: General Correspondence, 2000, #3
- Box 68: 2000 correspondence, #4
- Box 69, Pintlala Library, Legislation Delegation, Telephone, Elections Correspondence
- Box 70: General Correspondence, 2000 – 2001
- Box 71: General Correspondence, 2000, #1
- Box 72: 2001 General Correspondence, 1 of 10
- Box 73: 2001 General Correspondence, 2 of 10
- Box 74: 2001 General Correspondence, 3 of 10
- Box 75: 2001 General Correspondence, 4 of 10
- Box 76: 2001 General Correspondence, 5 of 10
- Box 77: 2001 General Correspondence, 6 of 10
- Box 78: 2001 General Correspondence, 7 of 10
- Box 79: 2001 General Correspondence, 8 of 10
- Box 80: 2001 General Correspondence, 9 of 10
- Box 81: 2001 General Correspondence, 10 of 10
- Box 82: 2002 General Correspondence, 1 of 7
- Box 83: 2002 General Correspondence, 2 of 7
- Box 84: 2002 General Correspondence, 3 of 7
- Box 85: 2002 General Correspondence, 4 of 7
- Box 86: 2002 General Correspondence, 5 of 7
- Box 87: 2002 General Correspondence, 6 of 7
- Box 88: 2002 General Correspondence, 7 of 7
- Box 89: 2003 General Correspondence, 1 of 6
- Box 90: 2003 General Correspondence, 2 of 6
- Box 91: 2003 General Correspondence, 3 of 6

- Box 92: 2003 General Correspondence, 4 of 6
  - Box 93: 2003 General Correspondence, 5 of 6
  - Box 94: 2003 General Correspondence, 6 of 6
  - Box 95: Administrative Correspondence, 2003 – 2004
  - Box 96: 2004 General Correspondence, 1 of 6, A-B
  - Box 97: 2004 General Correspondence, 2 of 6, B-C
  - Box 98: 2004 General Correspondence, 3 of 6, C-E
  - Box 99: 2004 General Correspondence, 4 of 6, F-M
  - Box 100: 2004 General Correspondence, 5 of 6, M-R
  - Box 101: 2004 General Correspondence, 6 of 6, R-U
  - Box 102: 2005 General Correspondence, 1 of 7, A-C
  - Box 103: 2005 General Correspondence, 2 of 7, C-E
  - Box 104: 2005 General Correspondence, 3 of 7, E-F
  - Box 105: 2005 General Correspondence, 4 of 7, F-I
  - Box 106: 2005 General Correspondence, 5 of 7, L-P
  - Box 107: 2005 General Correspondence, 6 of 7, P-S
  - Box 108: 2005 General Correspondence, 7 of 7, S-Y
  - Box 109: 2006 General Correspondence, 1 of 7
  - Box 110: 2006 General Correspondence, 2 of 7
  - Box 111: 2006 General Correspondence, 3 of 7
  - Box 112: 2006 General Correspondence, 4 of 7
  - Box 113: 2006 General Correspondence, 5 of 7
  - Box 114: 2006 General Correspondence, 6 of 7
  - Box 115: 2006 General Correspondence, 7 of 7
  - Box 116: N. B. Box, April 2007, A-D
  - Box 117: N. Bog January 2009, J-O
  - Box 118: N.B's January 2007, A-B
  - Box 119: C. C. Correspondence, L-Z
  - Box 120: Grant Files, Correspondence, Bids (1994)
  - Box 121: Various Commissioners Correspondence
  - Box 122: Personnel Classifications and County Correspondence
  - Box 123: Revenue Correspondence, CARPDC Correspondence, Examiner's Correspondence
- (1.02) County Commission Minutes, Meeting Agendas, and Packets
    - Box 1: Administering Correspondence, #1
    - Box 2: Montgomery County Commission Index, 1980 – 1984
    - Box 3: Minutes, Bills, Payroll, 1984 – 1985
    - Box 4: Montgomery County Commission Minutes, 1968 – 1972

- Box 5: Montgomery County Commission Minutes, 1972 – 1976
- Box 6: Montgomery County Commission Minutes, 1976 – 1980 #1
- Box 7: Montgomery County Commission Minutes, 1978 – 1980
- Box 8: Montgomery County Commission Minutes, 1976 – 1980
- Box 9: Montgomery County Commission Minutes, 1976 – 1980
- Box 10: Montgomery County Commission Minutes, 1980 – 1984 #1
  
- Box 11: Montgomery County Commission Minutes, 1980 – 1984 #2
- Box 12: Montgomery County Commission Minutes, 1980 – 1984 #3
- Box 13: Montgomery County Commission Minutes, 1980 – 1984 #4
- Box 14: Montgomery County Commission Minutes, 1984 – 1988 #1
- Box 15: Montgomery County Commission Minutes, 1972 – 1973 #1
- Box 16: Montgomery County Commission Minutes, 1973 – 1974 #2
- Box 17: Montgomery County Commission Minutes, 1974 #3
- Box 18: Montgomery County Commission Minutes, 1974 – 1975, #4
- Box 19: Montgomery County Commission Minutes, 1975 – 1976, #5
- Box 20: Montgomery County Commission Minutes, 1976, #6
- Box 21: Montgomery County Commission Minutes, 1976 – 1977, #7
- Box 22: Montgomery County Commission Minutes, 1977, #8
- Box 23: Montgomery County Commission Minutes, 1978, #9
- Box 24: Montgomery County Commission Minutes, 1978, #10
- Box 25: Montgomery County Commission Minutes, 1978, #11
- Box 26: Montgomery County Commission Minutes, 1978 – 1979, #12
- Box 27: Montgomery County Commission Minutes, 1979, #13
- Box 28: Montgomery County Commission Minutes, 1979, #14
- Box 29: Montgomery County Commission Minutes, 1979, #15
- Box 30: Montgomery County Commission Minutes, 1980, #16
- Box 31: Montgomery County Commission Minutes, 1980, #17
- Box 32: Montgomery County Commission Minutes, 1980 – 1981, #18
- Box 33: Montgomery County Commission Minutes, 1981, #19
- Box 34: Montgomery County Commission Minutes, 1981, #20
- Box 35: Montgomery County Commission Minutes, 1982, #21
- Box 36: Montgomery County Commission Minutes, 1982, #22
- Box 37: Montgomery County Commission Minutes, 1982, #23
- Box 38: Montgomery County Commission Minutes, 1982 – 1983, #24
- Box 39: Montgomery County Commission Minutes, 1983, #25
- Box 40: Montgomery County Commission Minutes, 1983 – 1984, #27
- Box 41: Montgomery County Commission Minutes, 1984, #28
- Box 42: Montgomery County Commission Minutes, 1984 – 1985, #29
- Box 43: Index Montgomery County Commissions Minutes, 1984 – 1988, #30

- Box 44: Montgomery County Commission Minutes, 1985, #31
- Box 45: Montgomery County Commission Minutes, 1985, #32
- Box 46: Montgomery County Commission Minutes, 1986, #33
- Box 47: Montgomery County Commission Minutes, 1986, #34
- Box 48: Montgomery County Commission Minutes, 1986, #35
- Box 49: Montgomery County Commission Minutes, 1986, #36
- Box 50: Montgomery County Commission Minutes, 1987, #37
- Box 51: Montgomery County Commission Minutes, 1987, #38
- Box 52: Montgomery County Commission Minutes, 1987, #39
- Box 53: Montgomery County Commission Minutes, 1987, #40
- Box 54: Montgomery County Commission Minutes, 1988, #41
- Box 55: Montgomery County Commission Minutes, 1988, #42
- Box 56: Montgomery County Commission Minutes, 1988, #43
- Box 57: Montgomery County Commission Minutes, 1988, #44
- Box 58: Montgomery County Commission Minutes, 1988, #45
- Box 59: Montgomery County Commission Minutes, 1989, #46
- Box 60: Montgomery County Commission Minutes, 1989, #47
- Box 61: Montgomery County Commission Minutes, 1989, #48
- Box 62: Montgomery County Commission Minutes, 1989, #49
- Box 63: Montgomery County Commission Minutes, 1990, #50
- Box 64: Montgomery County Commission Minutes, 1990, #51
- Box 65: Montgomery County Commission Minutes, 1990, #52
- Box 66: Montgomery County Commission Minutes, 1990, #53
- Box 67: Montgomery County Commission Minutes, 1991, #54
- Box 68: Montgomery County Commission Minutes, 1991, #55
- Box 69: Montgomery County Commission Minutes, 1991, #56
- Box 70: Montgomery County Commission Minutes, 1992, #57
- Box 71: Montgomery County Commission Minutes, 1992, #58
- Box 72: Montgomery County Commission Minutes, 1992, #59
- Box 73: Montgomery County Commission Index, 1988-1992, #60
- Box 74: Montgomery County Commission Minutes, 1992, 1993-1995, #1
- Box 75: Montgomery County Commission Minutes, 2002, #2
- Box 76: Probate Chief Clerk Annotated Meeting Minutes, 2006-2007, #3
- Box 77: Probate Chief Clerk Annotated Meeting Minutes, 2007-2008, #4
- Box 78: County Commission Minutes, Agendas, & Packets, #5
- Box 79: County Commission Minutes, Agendas, & Packets, #6
- Box 80: Montgomery County Court of Roads & Revenue Minutes, 1833-1853
- Box 81: Montgomery County Court Minutes, 1818 – 1837
- Box 82: Montgomery County Court of roads & Revenue Minutes, 1875-1964  
(microfilm)

- Box 83: Montgomery County Court of Roads & Revenue Minutes, 1881-1887
- Box 84: Montgomery County Board of Revenue Minutes, 1887-1897
- Box 85: Montgomery County Roads & revenue Minutes, 1908-1916
- Box 86: Montgomery county Roads & Revenue Minutes, 1897-1908
- Box 87: Montgomery County Commission Minutes Backup, 1968-1982, 1 of 3
- Box 88: Montgomery County Roads & Revenue Minutes, 1916-1920 [Index]
- Box 89: Montgomery County Commission Minutes Backup, 1969-1982, 2 of 3
- Box 90: Montgomery County Commission Minutes Backup, 1982-1998, 3 of 3
- Box 91: Montgomery County Commission Meeting Agendas, 1983-1986
- Box 92: Numbered Memos, 1984-1990
- Box 93: Montgomery County Commission Meeting Agenda Packets, 1986-1988, 1 of 5
- Box 94: Board Minutes, 1985-1987
- Box 95: Board Minutes, 1987-1997
- Box 96: Originals Agendas & Packages, 1988-1992, 2 of 5
- Box 97: Board Minutes, 1989-1991
- Box 98: Montgomery County Commission Minutes (Backup) 1989-1990, #1 of 2
- Box 99: Montgomery County Commission Minutes (Backup) 1989-1990, #2 of 2
- Box 100: Bound Minutes, 1991-1992
- Box 101: Minutes 1996-1999
- Box 102: List of Montgomery County Commission Minutes & Payroll 1993-1996
- Box 103: Administrators Working Session File, County Commission Agendas 1999-2000
- Box 104: Commission Actions, 1999-2002
- Box 105: Administrator's Working Session File, County Commission Agendas & Notes, 2000
- Box 106: Minutes 2000
- Box 107: Agendas 1999-2000
- Box 108: Administrator's Working Session File, 2000-2001
- Box 109: Administrator's Working Session File, 2001
- Box 110: Administrator's Working Session File, 2001
- Box 111: Administrator's Working Session File, 2001-2002
- Box 112: Administrator's Working Session File, 2002
- Box 113: Administrator's Working Session File, 2002-2003
- Box 114: Administrator's Working Session File, 2003
- Box 115: Agenda Packets, 2003
- Box 116: Administrator's Working Session File, 2003-2004
- Box 117: Administrator's Working Session File, 2004
- Box 118: Administrator's Working Session File, 2004
- Box 119: Files - #1- 2004-2005

- Box 120: commission Agendas 2004-2005, 3 of 5
- Box 121: Administrator's Working Session File, 2005
- Box 122: Administrator's Working Session File, 2005-2006
- Box 123: Commission Agendas, 2005-2006, 4 of 5
- Box 124: Administration Agenda Files, 2005
- Box 125: Administrator's Working Session File, 2006
- Box 126: Administrator's Working Session File, 2006
- Box 127: Agendas 2006, Reprogramming Memos, Purchasing Orders
- Box 128: Administrator's Working Session File, 2007-2008
- Box 129: Administrator's Working Session File, 2008
- Box 130: Administrator's Working Session File, 2008
- Box 131: Administrator's Working Session File, 2005 [?]
- Box 132: County Commission Actions
- Box 133: Annex I Basement Montgomery County Commission Room Agenda
- Box 134: Montgomery County Commission Minutes Backup, 1980-1997
- Box 135: Annex I Basement Montgomery County Commission Room Agenda
- Box 136: Annex I Basement Montgomery County Commission Room Agenda
- Box 137: Montgomery County Commission Minutes, also referred to as Board of Revenue Minutes, 1887 - 1991 (Microfilm)
- (1.05) Records of Election Results
  - Box 1: Resolutions (Including Annual Budgets)

## **2. Recording / Maintaining Legal Instruments and Verifications**

- (2.02) Indices to Real Estate Conveyances
  - Box 1: Authorizing Revenue Collection & Collecting Revenue

## **3. Certifying Incorporation**

- (3.01) Business Entity Records (Formerly Corporation Records)
  - Box 1: Maps of county Electoral Precincts, #1
- (3.02) Municipal Incorporation Records
  - Box 1: Petitions and Requests for Election to Levy County and District School Taxes, #1

**4. Providing Utility and Sanitation Services** (The boxes listed here were labelled “\_ of 8” when found. However, only four of the eight boxes were ever located)

- (4.02) Utility System Maps, Plans, Profiles, and Photographs

- Box 1: East Montgomery Water Project, 1 of 8
- Box 2: East Montgomery Water Project, 2 of 8
- Box 3: East Montgomery Water Project, 3 of 8
- Box 4: East Montgomery Water Project, 4 of 8

## **5. Building and Maintaining Roads and Bridges**

- (5.03) Road Project Plans, Specifications, Maps, Plats, and Photographs
  - Box 1: Index to Roads, 1907-1908; Road Record, 1907-1911; Engineering Paving Log, 1935-1940
- (5.05) Bridge Project Plans, Specifications, Maps, Plats, and Photographs
  - Box 1: Catoma Creek Bridge Correspondence and Instructions to Contractors

## **9. Administering Internal Operations - Managing Human Resourcing**

- (9.01) Requests for Professional / Support Staff Position
  - Box 1: Historical Aerial Photographs and Final Maps, #1
  - Box 2: Historical Aerial Photographs and Final Maps, #2
  - Box 3: Historical Aerial Photographs and Final Maps, #3
  - Box 4: Historical Aerial Photographs and Final Maps, #4

## **12. Constructing County Buildings and Managing Office Space**

- (12.01A) Plans, Specifications, and Blueprints for Courthouses and Other County Buildings of Significant Historical Interest
  - Box 1: County Building and Renovations, #1
  - Box 2: County Building and Renovations, #2
  - Box 3: Construction Projects 1968 – 1985, 1 of 5
  - Box 4: Pintlala Library Building
  - Box 5: Construction Projects Courthouse Expansion 1983-1985, 2 of 2
  - Box 6: County Building and Renovation, #3
  - Box 7: Construction Projects 1986-1996, 3 of 5
  - Box 8: Buildings and Lands
  - Box 9: Annex I Basement Montgomery County Commission Room Building Plans
  - Box 10: Construction Projects 1984-1995, 2 of 5
  - Box 11: Construction Projects Courthouse Expansion 1983-1985, 1 of 2
  - Box 12: Construction Projects 1889-1992, 4 of 5
  - Box 13: Construction Projects, 1989 – 1993

## **14. Administering Internal Operations – Managing the Agency**

- (14.01) Administrative Policies and Procedures
  - Box 1
- (14.02) Administrative Reference Files
  - Box 1: Mark McWhorter 1 of 2
  - Box 2: Mark McWhorter 2 of 2
  - Box 3: Deputy Administrator Files 1983-1985, 1 of 1
  - Box 4: Deputy Administrator Files 1988-1989, 1 of 2
  - Box 5: Deputy Administrator Files 1988-1989, 2 of 2
  - Box 6: Deputy Administrator Files 1990-1991, 1 of 3
  - Box 7: Deputy Administrator Files 1990-1991, 2 of 3
  - Box 8: Deputy Administrator Files 1990-1991, 3 of 3
  - Box 9: Deputy Administrator Files 1992-1993, 1 of 3
  - Box 10: Deputy Administrator Files 1992-1993, 2 of 3
  - Box 11: Deputy Administrator Files, 1992-1993, 3 of 3
  - Box 12: Bill Hines Deputy Admin Files Box 2 of 4, E-J
  - Box 13: Deputy Admin Files I
- (14.05) Historical and Publicity Files
  - Box 1: Historical and Publicity Files, #1
  - Box 2: Historical and Publicity Files, #2
  - Box 3: Historical and Publicity Files, #3
  - Box 4: Historical and Publicity Files, #4, County Commission Clipping Files
  - Box 5: Historical and Publicity Files, #5, County Commission Clipping Files
  - Box 6: Historical and Publicity Files, #6, County Commission Clipping Files 1975-1984
  - Box 7: Historical and Publicity Files, #7
  - Box 8: Historical and Publicity Files, #8
  - Box 9: Historical and Publicity Files, #9
  - Box 10: Jackie Amos Files, #10
    - County Newsletter Memorandum
    - Justice Benefits, Inc.
    - Letters and Memos 1997
    - Snowdown Water System
    - Toll Road/Millbrook/Montgomery
    - County Commission Documents
    - CPR 1997
  - Box 11: Jackie Amos Correspondence
    - Jackie Backup 10/7/94
    - Alabama Girls' State

- Landfill/Closing Nov 1, 1989
- Blood Drive
- County Commission Files
- Flu Shots 1997
- Lister Hill Health
- Alabama Employees Health and Fitness Day(1990)
- Montgomery County Blood Drive
- ACCA Convention
- 1990 3 ½ inch Floppys
- Box 12: Annex I Security Logs, 1998-2004
  - Diary (1998-2004)
- Box 13: Jackie Amos Correspondence
  - Probate Ribbon Cutting (May 3, 1996)
  - Christmas 1989
  - Speech Photos
  - Halloween Photos
  - Community Service Photos
  - County Booklet Photos
  - Montgomery County Administrator Party Photos
  - Jackie Kennedy County Commission
  - River Bridge and Valentine's Day
  - Swearing In Ceremony (11/12/96)
  - Adopt a Mile Blood Drive 1989
  - County Commission Office
  - County Commission Elected Officers
  - Montgomery County Commission Al Humphrey
  - Leah Fitzpatrick Montgomery Independent
  - Junk Areas
  - Sandra Johnson c/o Montgomery County Commission
  - Ramen Park and Flat Wood
  - Sam Wingard
- Box 14: County Commission Newspaper Clippings, 1991-1995
  - County Commission, Newspaper Clippings 7/1/91-9/30/91
  - County Commission, Newspaper Clippings 10/1/91-3/31/92
  - County Commission Newspaper Clippings 9/1/92-3/31/93
  - County Commission Newspaper Clippings 4/1/92-8/31/92
  - County Commission Newspaper Clippings 4/1/93-12/31/93
  - County Commission Newspaper Clippings 1/1/94-9/30/94
  - County Commission Newspaper Clippings 10/1/94-6/30/95
- Box 15: Melanie Beasley, P10 Office Files

- Feasibility Study of Land Use Requirements for Courthouse and Related Facilities
  - Montgomery County Administration Building and Courthouse Annex Dedication
  - Montgomery County Commission Organizational Meeting
  - County Business 3 ½ inch floppy's
  - Final Report-Volume 1
  - Project Manual for Parking Area Modifications Building (November 19, 1986)
  - Specifications for Alterations to Montgomery County Courthouse
  - Project Manual for Alterations to the Existing Courthouse of Montgomery County
  - Project Manual for Temporary Facilities in the Montgomery County Courthouse
- Box 16: Melanie Beasley, P10 Office Files
    - Lynn Gowan Corress
    - Robinson family letters
    - John Mitchell
    - Correspondence W. Joseph
    - Mims Corress
    - Gannet Co. Inc
    - Federal Assistance Monitor-Corress
    - General correspondence
    - County Commission Meetings
    - Program position
    - County Communication
    - Newsletters-Miscellaneous
    - Pending
    - Media Calls 2003
    - County Commission Media Policy
    - Occupational Tax Legal Documents
    - Proposed Proclamation Format
- Box 17: Melanie Beasley Files (Releases and Clippings)
    - ca.1984-2004
- Box 18: Melanie Beasley, P10 Office Files, 4 of 4
    - Montgomery County Commission Fact Sheet
    - 2004 Services Guide
    - Montgomery County Personnel Department
    - Sunflower Waste Collection
    - 2004 Montgomery County Commission Districts

- United Way
- Joseph Bio and Pix
- RDA Tax
- Montgomery County Commission 59/95
- County Commissioner
- Gowan Bio and Pix
- RDA/Tax 2002-03
- Feedback- TV Proposals
- Ripley St Property
- Purchasing
- Miscellaneous Correspondence
- NaCo
- News Clippings, Jan 2005
- News Clippings, Feb 2005
- News Release, 2004-2005
- Montgomery County Leading Edge
- Legislation 2004-2005
- Commission Meetings 2004-2005
- Emails 2004-2005
- Ethics Opinion
- ACCA
- City/County Management Association
- Budgets 2004-2005
- Contract: 2004-2005
- Unappropriated Balances 2004-2005
- Certificates/Resolutions
- Chamber of Commerce
- Donnie
- W.F. Joseph Jr.
- Box 19: Montgomery County Operations Review 1993
- Box 20: Images, 001-234; 254-266; 271-326; 402-517 (gaps in numbering conveys oversized images, which are located in Box 23)
- Box 21: 518-874
- Box 22: 875-882; 997-1064; 1075-1106; 1264-1392; 1394-1546 (gaps in numbering conveys oversized images, which are located in Box 23)
- Box 23: 883-996; 1065-1074; 1108-1263; 1393; 1547-1552
- Box 24: Scrapbook 1
- Box 25: Scrapbook 2
- Box 26: Scrapbook 3
- Box 27: Clippings

- (14.07) Official Bonds and Oaths
  - Box 1: Official bonds and Oaths, #1
- (14.16A) Datasets
  - Box 1: Datasets, #1

## **15. Administering Internal Operations – Managing Finances**

- (15.01) Budgeting Records
  - Box 1: Budgeting Records #1, County Commission Budgets 1971-1990
  - Box 2: Budgeting Records, #2
  - Box 3: Budgeting Records, #3
  - Box 4: Budgeting Records, #4
- (15.01B) Approved Annual Budgets
  - Box 1: Budget Books, 1993-2004, 1 of 1
  - Box 2: Financial Year 1992 – 1997 Budgets, Budget Hearings, 2004 – 2006 Budget Change Requests
- (15.02) Audit Reports, Examiners of Public Accounts
  - Box 1: Old Audit Reports
  - Box 2: Audit Reports, Examiners of Public Accounts, #1
- (15.03A) Routine Accounting Records
  - Box 1: Departments and Divisions 1963-1968, Elections 1967-1970, Engineering Department Memos 1967
  - Box 2: Financial Statements 1966-1973, 1 of 2
  - Box 3: Financial Statements 1966-1973, 2 of 2
  - Box 4: Road and Bridge Fund Vouchers, 1940
- (15.03B) General Ledgers and Detailed Year-end Trial Balances
  - Box 1: Montgomery County Court of Roads and Revenue, General Ledger 1861-1868
  - Box 2: General Ledger and Detailed Year-end Trial Balances, #1
- (15.03C) Minutes of Claims Allowed or Denied
  - Box 1: Minutes of Claims Allowed or Denied
  - Box 2: Minutes of Claims Allowed or Denied
  - Box 3: Minutes of Claims Allowed or Denied
  - Box 4: Minutes of Claims Allowed or Denied
- (15.09) Records Documenting County Funding of Non-Profit Agencies
  - Box 1

## **16. Administering Internal Operations – Managing Human Resources**

- (16.01) Personnel Board Meeting / Hearing Minutes, Agendas, and Packets
  - Box 1
- (16.03) Employee Handbooks
  - Box 1
- (16.04) Employee Newsletters
  - Box 1
- (16.05) Job Classification and Pay Plans
  - Box 1: Position Classification Plan: City and County, 1950
- (16.21) Training Administrative Files
  - Bill Hines Office Training Materials 2000, 1 of 1

## **17. Administering Internal Operations – Managing Properties, Facilities, and Resources**

- (17.03) Deeds to County Property
  - Box 1

## **18. Records No Longer Created**

- (18.01) Criminal Contract Records / Records of Convicts Sentenced to Hard labor
  - Box 1: Convict Record 1881-1903

## **Miscellaneous Montgomery County Commission Records**

- 3 Boxes
- Box 1: Montgomery Gravel Record
- Box 2: Montgomery Index Books, ca. 1980-1985 ; “Comprehensive Operational Analysis of Montgomery County’s Justice System” ; “Montgomery County (ALA) County Commission + Misc. Agencies (from ADAH) ; 1985-1986 County and State Officials Directory ; 1987-1988 County and State Officials Directory ; Two September 2005 Montgomery County Telephone Directories ; “Montgomery County Housing Opportunity Study”
- Box 3: Montgomery County Road and Bridge Fund General Ledger, 1910-1911 (from ADAH)

